

**Northern Spirit Executive Minutes
January 11, 2023**

- Present** Gord Waldie, Peter Chynoweth, Mary Annan, Margaret-Ann Hall, Leslie Penny, Alistair MacKay, Helen Reed (chair), Donna Kline,
- A quorum was present.
- Regrets**
- Staff Present** Shannon McCarthy (Executive Minister) Heather Dootoff (Finance Administrator), Chloe Burns (Office Administrator). Chantal Winslow (Executive Assistant)
- Call to Order** Helen Reed opened the meeting at 9:36.
- Opening Worship and Check-in** Helen led us in an opening and we checked in.
- Agenda Review** We reviewed the agenda.
- 030-2022/2023** **It was agreed by consensus:
That Northern Spirit Regional Council Executive approve the December 14, 2022 minutes.**
- Finance Report** Heather Dootoff reported.
We reviewed the Financial Statements for Dec 31, 2022. We are still waiting on Jess Beckerley's salary figures from Chinook Winds. The figure for the annual meeting in projected was bumped up by \$20,000 but after reviewing the minutes from the last meeting, it was realized that this figure should be only bumped up by \$17,500. We won't likely receive the first 2023 statement from General Council until March, so 2023 actuals won't be available until after that.
- 031-2022/2023** **It was agreed by consensus:
That we approve the numbers as were presented to us.**
- Executive Ministers Report** Shannon McCarthy reported:
She is still waiting to hear back from one person on the Commission regarding Edson United.
- An all staff meeting is planned for next week.
- No update yet from Earl. Currently he is on medical leave until January 15.
- Shannon will begin a con-ed course next week on Change Management. She will be setting aside time in her schedule in order to complete this.
- There are discussions happening around the remit that will be due in March 2024. This is one that every congregation needs to vote on. So working on plans for

education at the annual meeting and other places to help congregations make those decisions.

Shannon will arrange a meeting for all three regions. It was decided that it might be more beneficial and productive to just have the chairs and maybe a representative from each Executive to attend. Helen and Gord may be the best options for NS.

Korean United is meeting next week with Kindred Works. Shannon needs to find a Korean interpreter.

**Pastoral
Relations/Communities
of Faith**

Community of Faith Committee meeting tomorrow (Jan 12) of specific interest to the Executive:

Korean United Church is on track to do planning and visioning. They are working with Kindred Works for the sale of all or part of their property.

Edson United Church is now in the hands of a Commission. Shannon is looking to contact another person to join this.

Marwayne needs to catch up on CRA filings before they can disband. Helen, Shannon and Heather are working with folk to gather the information needed.

Incorporated Ministries Nothing to report

**Regional Council
Planning**

The committee met for an hour on Friday evening.
There is a huge dance competition the same weekend so accommodation is difficult. A local committee has been requested.
Discussion around keeping "United in a time of change" as a theme.
Another meeting is planned for next week.

Nomination Report

The Nominating Committee submitted a report Northern Alberta Regional Council met in October 2022, outlining the various committees, task groups and commissions which the Committee assists with recruitment. This report outlines the members and vacant positions on each of these entities and can be found on the Northern Spirit Regional Council Website as part of the material for that October gathering.

Since that gathering, I, along with Julie Graham and Helen Reed, have focused on recruiting for the Committee to plan the next Regional Gathering and for the Nominating Committee itself.

For the Planning Committee, we have recruited
Jennifer Villebrun
Dianne Nikiforuk
Steven Johan
Deborah Hoekstra

Devyn Waldie

For the Community of Faith Support Committee, these people have expressed interest ...

Jennifer Villebrun
Dorcas Kanana

For the Nominations Committee Dorcas Kanana has expressed interest (this seems to be her preference over Community of Faith Support).

For the Property Commission Steve Lyster has expressed interest.

I have sent forms to Jennifer, Steve and Dorcas, who expressed interest in long term committees. Jennifer and Steve have returned the forms to me. I sent Jennifer's form to Helen Reed. I am still trying to contact the head of the Property committee to send Steve's form.

Respectfully Submitted
Brenda Simon

**Justice &
Communications**

We are in the process of hiring Grace Hussey, January-May 2023. She is a ministry student at the Atlantic School of Theology, a social worker, and a facilitator. She will be working with the Being Good Relations Network on the following priorities, some of which cover some of Julie's work while she is on sabbatical:

- Designing, promoting and facilitating a Lent public book discussion focused on right relations,
- managing and facilitating a May or June movie showing and discussion with a filmmaker,
- calling and hosting a late April Northern Spirit meeting to help communities plan their commitments and engagement for June 21 National Indigenous People's Day,
- promoting the Being Good Relations Network,
- promoting and collating a survey and replies focused on seeking future direction for the network,
- Northern Spirit cluster development related to right relations, including some consultation and thinking on boundaries.

The money for this comes primarily from the Being Good Relations Network, with a wage subsidy of \$15 an hour related to federal support for people with disabilities. Cecile Fausak chairs Grace's support committee and will be her primary source of accountability. Shannon is the overall supervisor.

Julie is going on sabbatical starting February 1 to the end of April.

Next Meeting

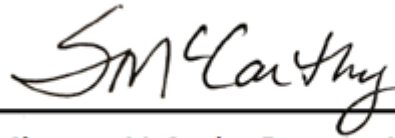
We will meet February 1, 2023.

Adjournment

Helen adjourned the meeting at 10:34 am.

A handwritten signature in blue ink that reads "Helen Reed". The signature is written in a cursive style.

Helen Reed, Chairperson

A handwritten signature in black ink that reads "SMcCarthy". The signature is written in a cursive style.

Shannon McCarthy, Executive Minister

2022 Northern Spirit Regional Council	2019 Actual	2020 Actual	2021 Actual	2022 Budget	31-Dec-22	Projected	
			*not final				
Governance Revenue							
Governance and Shared Services (from :	\$ 325,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ 325,000	
Shared Staff Grant Governance	\$ 67,000	\$ 67,000	\$ 76,375	\$ 67,000	\$ 90,775	\$ 90,775	additional salary grant
Annual Meeting Meal Fee	\$ 27,538	\$ -	\$ -	\$ -	\$ -	\$ -	
Misc	\$ 4,836	\$ 16,126	\$ 642	\$ 4,000	\$ 5,064	\$ 5,064	
	\$ 424,374	\$ 408,126	\$ 402,017	\$ 396,000	\$ 420,839	\$ 420,839	
Governance: Office and Staffing Expenses							
Office Expenses:							
Office Rent (Kirk Centre)	\$ 37,800	\$ 38,272	\$ 38,748	\$ 38,748	\$ 38,745	\$ 38,745	
Office Costs (supplies, phone, wifi, et	\$ 13,427	\$ 13,489	\$ 12,278	\$ 13,500	\$ 12,216	\$ 13,000	Bissel and Ashmont insurance
Shared Service GC	\$ 11,045	\$ 11,619	\$ 9,719	\$ 11,500	\$ 11,167	\$ 11,500	
Website	\$ 4,441	\$ 1,056	\$ 1,005	\$ 1,005	\$ 1,007	\$ 1,007	
Audit/Prof Services	\$ -	\$ 5,433	\$ 6,169	\$ 6,200	\$ 6,576	\$ 6,576	
Discretionary fund	\$ 2,232	\$ -	\$ -	\$ 5,000	\$ -	\$ -	
Shared Staff Costs							
Shared EM, Asst and Finance staff	\$ 84,499	\$ 85,972	\$ 88,761	\$ 92,000	\$ 94,580	\$ 94,580	GC decision/severance
Shared Staff Office Costs (office spac	\$ 10,418	\$ 10,232	\$ 11,483	\$ 3,500	\$ 800	\$ 1,000	
Shared Staff Travel Costs	\$ 6,213	\$ 1,118	\$ 1,209	\$ 7,000	\$ 2,276	\$ 2,276	
Staffing							
Regional Staff - Governance	\$ 137,315	\$ 140,040	\$ 144,144	\$ 147,143	\$ 142,010	\$ 149,000	est Jes salary Oct - Dec
Staff Con-Ed	\$ 2,467	\$ 1,706	\$ 313	\$ 3,500	\$ 437	\$ 437	
All Staff Training Event	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,016	\$ 2,500	travel costs high
Staff Travel/meals	\$ 4,597	\$ 367	\$ 378	\$ 4,000	\$ 2,108	\$ 2,108	
Governance: Committee and Structure							
Annual meeting	\$ 59,874	\$ 619	\$ 1,424	\$ 10,000	\$ 958	\$ 20,958	20K to AM fund
Governance Committee costs	\$ 12,478	\$ 6,867	\$ 1,829	\$ 12,000	\$ 1,947	\$ 3,500	
TOTAL GOVERNANCE	\$ 386,806	\$ 316,790	\$ 317,460	\$ 357,096	\$ 316,843	\$ 347,187	
Remainder of Governance Total	\$ 37,568	\$ 91,336	\$ 84,557	\$ 38,904	\$ 103,996	\$ 73,652	
Mission & Ministry (Mission & Service F	\$ 289,000	\$ 289,000	\$ 240,000	\$ 239,000	\$ 240,000	\$ 240,000	
Other M & M Income	\$ 12,030	\$ 3,503	\$ 387		\$ 414,548	\$ 414,548	DV and Barrhead
	\$ 301,030	\$ 292,503	\$ 240,387	\$ 239,000	\$ 654,548	\$ 654,548	
Mission and Ministry Costs for Region 2							
Staffing							
Salaries and benefits	\$ 71,755	\$ 109,219	\$ 113,157	\$ 116,252	\$ 110,757	\$ 110,757	
Mission & Ministry							
Mission Support grants	\$ 150,300	\$ 139,000	\$ 138,750	\$ 150,000	\$ 136,750	\$ 136,750	
Clusters & Events, other grants*	\$ 24,122	\$ 30,260	\$ 7,266	\$ 20,000	\$ 321,326	\$ 326,326	*Disperse DV and Barrhead
Mission & Ministry Committee Costs	\$ 166	\$ 205	\$ 203	\$ 5,000	\$ 1,385	\$ 2,000	
	\$ 246,343	\$ 278,684	\$ 259,376	\$ 291,252	\$ 570,218	\$ 575,833	
Remainder of Mission & Ministry Total	\$ 54,687	\$ 13,819	\$ (18,989)	\$ (52,252)	\$ 84,330	\$ 78,715	
* 2020 Includes \$20000 grant for Kirk UC Centre							
Restricted/Designated Funds							
Revenue			\$ 200,715		\$ 41,767	\$ 61,767	20k to AM fund
Expenses			\$ 25,086		\$ 26,882	\$ 26,882	
			\$ 175,629		\$ 14,885	\$ 34,885	
Combined Surplus (Deficit)			\$ 241,197	\$ (13,348)	\$ 203,211	\$ 187,252	