

**Northern Spirit Executive Minutes
November 9, 2022**

Present	Margaret-Ann Hall, Gord Waldie, Peter Chynoweth, Mary Annan, Donna Kline, Leslie Penny, Alistair MacKay, Helen Reed (chair) A quorum was present.
Regrets	There were no regrets
Staff Present	Shannon McCarthy (Executive Minister) Heather Dootoff (Finance Administrator), Julie Graham (Justice and Communications Minister), Chloe Burns (Office Administrator).
Call to Order	Helen Reed opened the meeting at 9:30.
Opening Worship and Check-in	Helen led us in a reflection and we reflected on the 'story you are living right now'.
Agenda Review	We reviewed the agenda and added a couple of items.
017-2022/2023	It was agreed by consensus: That Northern Spirit Regional Council Executive approve the September 19, 2022 minutes as distributed. Note: the October Executive meeting was cancelled.
BUSINESS ARISING	Shannon reported that the transfer of Ashmont United Church is complete, she will contact the congregation to find out if we can make the final closing motions at our next meeting.
Finance Report	Heather Dootoff reported. Heather shared a finance report (Appendix A). We received money from the sales of Barrhead and Drayton Valley United Churches. We reviewed the proposed 2023 budget. We can reduce the budgeted amount for renting the space in Kirk United Church as we are giving up one office space.
Budget 018-2022/2023	It was agreed by consensus: That Northern Spirit Regional Council Executive approve the 2023 Budget as proposed.
Executive Ministers Report	Shannon introduced Chloe Burns the new Regional Council Admin support person. Chloe's email is chburns@united-church.ca She will be working in the office part of the time until January and is the main office admin contact.

Jes Beckerley is also covering 0.4 FTE, Jes works for Chinook Winds Regional Council, her email is jbeckerley@united-church.ca she is primarily covering pastoral relations work.

The new Executive Assistant to the Executive Minister, Chantal Winslow will start on Nov. 21 at 0.5 FTE until January when she will be permanent full time. She won't be able to be at our meeting in December if we decide to meet as she is on previously agreed upon holidays.

**Korean United Church
019-2022/2023**

It was agreed by consensus:

That the emergency grant to Korean United Church of \$15 000 be taken from Mission Support grants. And that should any further funds be requested it would be considered a loan until the manse property is sold.

**Incorporated
Ministries
020-2022/2023**

It was agreed by consensus:

That the Northern Spirit Regional Council (2) Executive take the following action(s):

a) Jellinek Society

...pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Jellinek Society 2022-2023 Board of Directors

**Greg Babiuk
Jennifer Bowser
Mike Brennan
Chantel Chinni
Ralph Friederichsen
Tom Hunter
Ross Izzard
Hugh MacGregor
Rick Schmidt
Val Stewart**

This is based on the draft Annual General Meeting Minutes of June 21, 2022, the 2022 board member approval form, contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.

**2022 Regional Council
Meeting evaluation**

People appreciated the opportunity to gather in the small groups

Desire for retired people to be involved in the life of church. Ask them the wisdom of how it went, reaching out to them to see

Are we losing participation from the Edmonton churches?

Did we lose some people because it wasn't a meeting?

We had over 100 register but we only had about 87 participants at one time over the two days.

What does it look like to build in intentional community online, and how do we weave that connection into the next meeting?

The small group summaries and the notes from the two days are on the website if people want to look at them.

Can we reach out to retired ministers to see how they are feeling about the meeting

2023 Regional Council Meeting planning

Meeting will be held May 4-7, 2023 and Camrose United Church has agreed to host.

We are still putting together the planning team. We will set a date to pull the people together for a full meeting.

Leslie Penny will convene and Helen will be the back-up.

Mission Support Grant committee 021-2022/2023

It was approved by consensus:

That Northern Spirit Regional Council Executive approve the following Mission Support grants upon recommendation from the Mission Support Grant committee:

Bissell Centre, Edmonton	\$40,000
Camp Maskepetoon	\$11,600
Camp Whitney	\$25,000
Edmonton Interfaith Centre	\$2,500
Hillcrest United Church, Fort Nelson	\$25,000
Inner City Pastoral Ministry, Edmonton	\$20,000
Kirk United Church Centre, Edmonton	\$10,000
Total	\$134,100

The committee decided to keep \$15,900 for emergent needs.

Margaret-Ann abstained from the decision making as she is a member of Hillcrest United Church, Fort Nelson.

We discussed camp ministries and whether the increase in their funding is a one time amount or whether they will require this funding yearly. We are not sure that is sustainable. We would like to have the opportunity to connect with the grant receiving bodies in the spring to hear more from them. We want to make sure the camps feel connected to the Regional Council.

Three Region Communicators

There was a gathering of some people who have a passion for communications, and have committed to continue to meet. They wanted to make sure that people knew they were gathering and may have suggestions to help with Regional Council communications.

Next Meeting

We agreed to keep the December 14, 2022 meeting, however we will cancel if there isn't any emergent business.

We will meet January 11, 2022.

Adjournment

Helen adjourned the meeting at 11:30 am.



Helen Reed, Chairperson



Shannon McCarthy, Executive Minister

2022 Northern Spirit Regional Council	2019 Actual	2020 Actual	2021 Actual *not final	2022 Budget	31-Oct-22 except highlighted figures which are July 31	Projected	2023 Budget
Governance Revenue							
Governance and Shared Services (from	\$ 325,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ 189,583	\$ 325,000	\$ 325,000
Shared Staff Grant Governance	\$ 67,000	\$ 67,000	\$ 76,375	\$ 67,000	\$ 47,483	\$ 81,400	\$ 67,000
Annual Meeting Meal Fee	\$ 27,538	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Misc	\$ 4,836	\$ 16,126	\$ 642	\$ 4,000	\$ 4,982	\$ 4,982	\$ 5,000
	\$ 424,374	\$ 408,126	\$ 402,017	\$ 396,000	\$ 242,048	\$ 411,382	\$ 422,000
Governance: Office and Staffing Expenses							
Office Expenses:							
Office Rent (Kirk Centre)	\$ 37,800	\$ 38,272	\$ 38,748	\$ 38,748	\$ 32,288	\$ 38,745	\$ 38,748
Office Costs (supplies, phone, wifi, et	\$ 13,427	\$ 13,489	\$ 12,278	\$ 13,500	\$ 11,714	\$ 13,500	\$ 13,500
Shared Service GC	\$ 11,045	\$ 11,619	\$ 9,719	\$ 11,500	\$ 6,279	\$ 10,764	\$ 11,000
Website	\$ 4,441	\$ 1,056	\$ 1,005	\$ 1,005	\$ 946	\$ 1,005	\$ 1,005
Audit/Prof Services	\$ -	\$ 5,433	\$ 6,169	\$ 6,200	\$ 6,576	\$ 6,576	\$ 7,000
Discretionary fund	\$ 2,232	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
Shared Staff Costs							
Shared EM, Asst and Finance staff	\$ 84,499	\$ 85,972	\$ 88,761	\$ 92,000	\$ 62,442	\$ 98,472	\$ 101,820
Shared Staff Office Costs (office spac	\$ 10,418	\$ 10,232	\$ 11,483	\$ 3,500	\$ 542	\$ 1,000	\$ 3,500
Shared Staff Travel Costs	\$ 6,213	\$ 1,118	\$ 1,209	\$ 7,000	\$ 1,142	\$ 7,000	\$ 7,000
Staffing							
Regional Staff - Governance	\$ 137,315	\$ 140,040	\$ 144,144	\$ 147,143	\$ 87,702	\$ 150,346	\$ 155,617
All Staff Con-Ed	\$ 2,467	\$ 1,706	\$ 313	\$ 3,500	\$ -	\$ 3,500	\$ 4,000
All Staff Training Event	\$ -	\$ -	\$ -	\$ 2,000	\$ 1,892	\$ 2,500	\$ 0
Staff Travel/meals	\$ 4,597	\$ 367	\$ 378	\$ 4,000	\$ 1,038	\$ 2,000	\$ 4,000
Governance: Committee and Structure							
Annual meeting	\$ 59,874	\$ 619	\$ 1,424	\$ 10,000	\$ 958	\$ 10,958	\$ 60,000
Governance Committee costs	\$ 12,478	\$ 6,867	\$ 1,829	\$ 12,000	\$ 1,653	\$ 12,000	\$ 12,000
TOTAL GOVERNANCE	\$ 386,806	\$ 316,790	\$ 317,460	\$ 357,096	\$ 215,172	\$ 363,366	\$ 424,190
Remainder of Governance Total	\$ 37,568	\$ 91,336	\$ 84,557	\$ 38,904	\$ 26,877	\$ 48,016	\$ (2,190)
Mission & Ministry (Mission & Service F	\$ 289,000	\$ 289,000	\$ 240,000	\$ 239,000	\$ 166,846	\$ 239,000	\$ 239,000
Other M & M Income	\$ 12,030	\$ 3,503	\$ 387		\$ 411,771	\$ 411,771	
	\$ 301,030	\$ 292,503	\$ 240,387	\$ 239,000	\$ 578,617	\$ 650,771	\$ 239,000
Mission and Ministry Costs for Region 2							
Staffing							
Salaries and benefits	\$ 71,755	\$ 109,219	\$ 113,157	\$ 116,252	\$ 69,471	\$ 119,093	\$ 123,046
Mission & Ministry							
Mission Support grants	\$ 150,300	\$ 139,000	\$ 138,750	\$ 150,000	\$ 132,349	\$ 150,000	\$ 150,000
Clusters & Events, other grants*	\$ 24,122	\$ 30,260	\$ 7,266	\$ 20,000	\$ 298,099	\$ 303,099	\$ 20,000
Mission & Ministry Committee Costs	\$ 166	\$ 205	\$ 203	\$ 5,000	\$ 1,386	\$ 5,000	\$ 5,000
	\$ 246,343	\$ 278,684	\$ 259,376	\$ 291,252	\$ 501,305	\$ 577,192	\$ 298,046
Remainder of Mission & Ministry Total	\$ 54,687	\$ 13,819	\$ (18,989)	\$ (52,252)	\$ 77,312	\$ 73,579	\$ (59,046)
* 2020 Includes \$20000 grant for Kirk UC Centre							
Restricted/Designated Funds							
Revenue			\$ 200,715		\$ 41,267	\$ 41,267	
Expenses			\$ 25,086		\$ 23,500	\$ 23,500	
			\$ 175,629		\$ 17,767	\$ 17,767	
Combined Surplus (Deficit)			\$ 241,197	\$ (13,348)	\$ 121,956	\$ 139,362	\$ (61,236)