

**Northern Spirit Executive Minutes  
June 8, 2022 via Zoom**

**Present** Helen Reed (Chair), Gord Waldie (Past Chair), Donna Kline (Treasurer), Mary Annan, Peter Chynoweth, Margaret-Anne Hall, Alistair MacKay, Leslie Penny.

A quorum was present.

There were no corresponding members in attendance.

**Corresponding Members**

**Regrets** There were no regrets.

**Staff Present** Shannon McCarthy (Executive Minister), Julie Graham (Justice and Communications Minister), Heather Dootoff (Finance Administrator), Kathy Jackson (Office Administrator), Jamie Mckay (Executive Assistant & Recording Secretary).

**Call to Order** Helen Reed opened the meeting at 9:30 AM (MDT).

**Opening Worship and Check-in** Helen Reed gave a reflection and led a prayer.

**Agenda Review** We reviewed the agenda.

**001 – 2022/2023** **It was agreed by consensus:  
That Northern Spirit Regional Council Executive accepts the agenda, as distributed.**

**Correspondence** • Request from Edmonton and District Council of Churches for representation

**Approval of Minutes** We reviewed the minutes from March 9, 2022, April 13, 2022, and May 11, 2022.

**002 – 2022/2023** **It was agreed by consensus:  
That Northern Spirit Regional Council Executive accepts the minutes of March 9, 2022 and May 11, 2022, as distributed.**

**003 – 2022/2023** **It was agreed by consensus:  
That Northern Spirit Regional Council Executive accepts the minutes of April 13, 2022, as corrected.**

**004 – 2022/2023** **It was agreed by consensus:  
That Northern Spirit Regional Council Executive (upon consultation with Larry) appoint Larry Wright to the Edmonton & Area District Council of Churches for the 2022/2023.**

**FINANCE**

Heather Dootoff reported.

The salary grant is higher because GC allocated more funds to help with the increase in salaries due to a change in the salary schedule.

*Mileage rate*

It was proposed to raise the regional council gas mileage rate from 25 cents raised to 30 cents.

**005 – 2022/2023**

**It was agreed by consensus:**

**That Northern Spirit Regional Council Executive agrees to raise the gas mileage rate for the regional council to \$0.30 per kilometre.**

**PASTORAL RELATIONS**

Earl Reaburn is on sabbatical.

**Communities of Faith Support Committee**

The Communities of Faith Support Committee has recommended that Tofield United Church and Holden United Church be amalgamated into one pastoral charge.

**006 – 2022/2023**

**It was agreed by consensus:**

**That Northern Spirit Regional Council Executive accepts the recommendation of the Communities of Faith Support Committee to amalgamate Tofield United Church and Holden United Church, effective July 1, 2022. They will continue as Tofield United Church, therefore they would be the Tofield Pastoral Charge.**

**REPORTS****Executive Minister's Report**

Shannon McCarthy reported.

Shannon has been traveling, was in Edmonton for the Celebration of Ministry service in Edmonton on June 5, 2022.

*Ashmont United Church*

Things are still being finalized with Ashmont United Church and they are caring for the space.

*Beverly United Church/ Bissell Centre*

Shannon shared that discussion will take place with Murray Pruden and Tim Hackborn on whether Beverly can serve as a hub for Indigenous ministries in partnership with Bissell Centre.

*Staff retreat*

A staff retreat is planned for September 20-22, 2022, at Star of the North Retreat Centre, St. Albert.

*Summer vacation*

Staff will be away at varying times during the summer.

There was nothing from incorporated ministries.

**Incorporated Ministries**

Discussion sessions are coming up.

**GC44 update**

We are planning to hold multiple gatherings of tri-regional commissioners so that commissioners can attend the ones they are able.

**2022 Regional Meeting**

The regional meeting has been set for October 14-15, 2022 via Zoom.

Leslie Penny will chair the annual meeting. Deborah Hoekstra has agreed to be the chair of planning committee.

**Justice and Communications**

Julie Graham reported.

*Honorary rates*

At a future meeting, Julie would like to have a discussion around honouraria rates and committees involved in program work.

**Anti-racism book study**

Paul Walfall, Russel Burns, Jordan Cantwell, Wilson McLennan will be offering leadership for the book study of "Wait is this Racist" by Kerry Connelly.

**Nominations**

No report. Marilyn Carroll is continuing her work with nominations.

**Meetings Dates**

We agreed not to meet during the summer. A special meeting can be called if necessary.

The Executive agreed to follow the previous meeting schedule for the second Wednesday of each month from 9:30 AM to 11:30 AM (MT). These meetings will typically be held via ZOOM.

However, our next meeting will be in-person on September 19 from 10:00 AM to 6:00 PM at Kirk Centre in Edmonton.

**Next Meeting**

September 19, 10:00 a.m. to 6:00 p.m., at Kirk Centre, Edmonton

**Closing Prayer**

Helen Reed led us in a closing prayer.

**Adjournment**


Helen Reed adjourned the meeting at 10:55 M (MDT).

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Helen Reed, Chairperson

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Shannon McCarthy, Executive Minister

<b>2022 Northern Spirit Regional Council</b>	2019 Actual	2020 Actual	2021 Actual *not final	2022 Budget	May 31 2022	Projected	
<b>Governance Revenue</b>							
Governance and Shared Services (from :	\$ 325,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ 81,250	\$ 325,000	to Mar 31
Shared Staff Grant Governance	\$ 67,000	\$ 67,000	\$ 76,375	\$ 67,000	\$ 20,350	\$ 81,400	additional salary grant
Annual Meeting Meal Fee	\$ 27,538	\$ -	\$ -	\$ -	\$ -		
Misc	\$ 4,836	\$ 16,126	\$ 642	\$ 4,000	\$ 4,160	\$ 4,140	
	<b>\$ 424,374</b>	<b>\$ 408,126</b>	<b>\$ 402,017</b>	<b>\$ 396,000</b>	<b>\$ 105,760</b>	<b>\$ 410,540</b>	
<b>Governance: Office and Staffing Expenses</b>							
<b>Office Expenses:</b>							
Office Rent (Kirk Centre)	\$ 37,800	\$ 38,272	\$ 38,748	\$ 38,748	\$ 16,144	\$ 38,746	
Office Costs (supplies, phone, wifi, et	\$ 13,427	\$ 13,489	\$ 12,278	\$ 13,500	\$ 10,018	\$ 13,500	Bissel and Ashmont insurance
Shared Service GC	\$ 11,045	\$ 11,619	\$ 9,719	\$ 11,500	\$ 2,691	\$ 10,764	
Website	\$ 4,441	\$ 1,056	\$ 1,005	\$ 1,005	\$ 946	\$ 1,005	
Audit/Prof Services	\$ -	\$ 5,433	\$ 6,169	\$ 6,200	\$ -	\$ 6,200	
Discretionary fund	\$ 2,232	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	
<b>Shared Staff Costs</b>							
Shared EM, Asst and Finance staff	\$ 84,499	\$ 85,972	\$ 88,761	\$ 92,000	\$ 25,155	\$ 99,620	GC salary decision
Shared Staff Office Costs (office spac	\$ 10,418	\$ 10,232	\$ 11,483	\$ 3,500	\$ 270	\$ 3,500	
Shared Staff Travel Costs	\$ 6,213	\$ 1,118	\$ 1,209	\$ 7,000	\$ 477	\$ 7,000	
<b>Staffing</b>							
Regional Staff - Governance	\$ 137,315	\$ 140,040	\$ 144,144	\$ 147,143	\$ 37,586	\$ 147,143	
All Staff Con-Ed	\$ 2,467	\$ 1,706	\$ 313	\$ 3,500	\$ -	\$ 3,500	
All Staff Training Event	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000	
Staff Travel/meals	\$ 4,597	\$ 367	\$ 378	\$ 4,000	\$ 105	\$ 4,000	
<b>Governance: Committee and Structure</b>							
Annual meeting	\$ 59,874	\$ 619	\$ 1,424	\$ 10,000	\$ 155	\$ 10,000	
Governance Committee costs	\$ 12,478	\$ 6,867	\$ 1,829	\$ 12,000	\$ 730	\$ 12,000	
<b>TOTAL GOVERNANCE</b>	<b>\$ 386,806</b>	<b>\$ 316,790</b>	<b>\$ 317,460</b>	<b>\$ 357,096</b>	<b>\$ 94,277</b>	<b>\$ 363,978</b>	
<b>Remainder of Governance Total</b>	<b>\$ 37,568</b>	<b>\$ 91,336</b>	<b>\$ 84,557</b>	<b>\$ 38,904</b>	<b>\$ 11,483</b>	<b>\$ 46,562</b>	
Mission & Ministry (Mission & Service F	\$ 289,000	\$ 289,000	\$ 240,000	\$ 239,000	\$ 59,273	\$ 239,000	
Other M & M Income	\$ 12,030	\$ 3,503	\$ 387		\$ 35,144	\$ 35,144	
	\$ 301,030	\$ 292,503	\$ 240,387	\$ 239,000	\$ 94,417	\$ 274,144	
<b>Mission and Ministry Costs for Region 2</b>							
<b>Staffing</b>							
Salaries and benefits	\$ 71,755	\$ 109,219	\$ 113,157	\$ 116,252	\$ 29,773	\$ 116,252	
<b>Mission &amp; Ministry</b>							
Mission Support grants	\$ 150,300	\$ 139,000	\$ 138,750	\$ 150,000	\$ 29,500	\$ 150,000	
Clusters & Events, other grants*	\$ 24,122	\$ 30,260	\$ 7,266	\$ 20,000	\$ 47,830	\$ 65,074	*Whitney and M&S
Mission & Ministry Committee Costs	\$ 166	\$ 205	\$ 203	\$ 5,000	\$ -		
	<b>\$ 246,343</b>	<b>\$ 278,684</b>	<b>\$ 259,376</b>	<b>\$ 291,252</b>	<b>\$ 107,103</b>	<b>\$ 331,326</b>	
<b>Remainder of Mission &amp; Ministry Total</b>	<b>\$ 54,687</b>	<b>\$ 13,819</b>	<b>\$ (18,989)</b>	<b>\$ (52,252)</b>	<b>\$ (12,686)</b>	<b>\$ (57,182)</b>	
* 2020 Includes \$20000 grant for Kirk UC Centre							
<b>Restricted/Designated Funds</b>							
Revenue			\$ 200,715		\$ 73,561	\$ 73,561	
Expenses			\$ 25,086		\$ 16,000	\$ 16,000	
			\$ 175,629		\$ 57,561	\$ 57,561	
Combined Surplus (Deficit)			\$ 241,197	\$ (13,348)	\$ 56,358	\$ 46,941	