

**Northern Spirit Executive Minutes
May 11, 2022**

Present	Gord Waldie (Chairperson), Donna Kline (Treasurer), Mary Annan, Marilyn Carroll, Peter Chynoweth, Alistair MacKay, Helen Reed, Leslie Penny. A quorum was present.
Corresponding Members	There were no corresponding members in attendance.
Regrets	Margaret-Anne Hall.
Staff Present	Shannon McCarthy (Executive Minister), Earl Reaburn (Pastoral Relations Minister), Heather Dootoff (Finance Administrator), Julie Graham (Justice and Communications Minister), Kathy Jackson (Office Administrator).
Call to Order	Gord Waldie opened the meeting at 9:30 AM (MDT).
Opening Worship and Check-in	Gord Waldie gave a reflection and led a prayer. We checked in sharing signs of spring.
Agenda Review	We reviewed the agenda.
054 – 2021/2022	It was agreed by consensus: That Northern Spirit Regional Council Executive accepts the agenda, as distributed.
Correspondence	There was no correspondence.
Approval of Minutes	We will review the minutes at our next meeting.
FINANCE Audited Financial Statement	Heather Dootoff & Donna Kline reported. The draft audit was shared with the Executive. It was agreed by consensus That Northern Spirit Regional Council approve the 2021 Audited Financial statement as presented. (attached – Appendix A)
Signing Authority	It was agreed by consensus That Northern Spirit Regional Council Executive add Darrell Reine as a signer to the Northern Spirit Regional Council’s account at the Conexus Credit Union. Darrell Reine is authorized to sign cheques and approve e-transfers and on-line payments. Tricia Gerhard should be removed as a signer. Signers on the account will therefore be Donna Kline, Shannon McCarthy, Heather Dootoff and Darrell Reine, any two of which can sign.

Financial Report to March 31, 2022 Heather Dootoff & Donna Kline presented the financial report to March 31, 2022 was presented for information. (Appendix B)

PASTORAL RELATIONS Earl Reaburn reported.

Pastoral Relations Cluster Amalgamating and disbanding task group. Has representatives from Pastoral Relations Committee, Communities of Support Committee, and the Property Commission.

We agreed that the “Health and Wellbeing of our Communities of Faith/Regional Council” would be a standing item on our agenda moving forward.

Affirming Ministry The decision to discontinue the Affirming Ministry position has had an impact on the LGBTQ community. Earl received correspondence from Brian Webb and will forward it to the Executive for discussion at a future meeting.

Sherwood Park Governance documents **It was agreed by consensus:
That Northern Spirit Regional Council approve the governance document for Sherwood Park United Church.**

REPORTS

Executive Minister’s Report Shannon McCarthy reported.

Report for General Council Workbook is due at the end of this month, are there things you would like me to include.
Health and welfare of communities is a reality. They are struggling.
Reality that we face the challenge of being such a large geographical regional council, that does hold challenges for us.
Thank goodness for technology, also continues to give us headaches – ethical issues of equal access.

Incorporated Ministries Shannon McCarthy reported.

Beverly United Church/Bissell Centre We will need to get a group together to make some decisions about Beverly United Church. It doesn’t appear that Bissell Centre is going to be able to use it as planned unless they get a partner to work with them.

Omnibus motion **It was agreed by consensus:
That the Northern Spirit Regional Council Executive take the following action(s):**

Camp
Maskepetoon/Jellinek
Society

a) **Christian Youth Camps Incorporated o/a Camp Maskepetoon**

...pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Christian Youth Camps Incorporated o/a Camp Maskepetoon 2020-2021 Board of Directors

**Beverly Baldrey
Allison Barnes
James Guindon
Kevin McBean
Marlene McBean
Heather McLeod
Deanna Marler
Gary Miller
Ben Severson
Shellie Severson
Tyson Taylor**

This is based on the Annual General Meeting of November 26, 2020 Minutes, the 2020 board member approval form, contact list provided, and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.

...pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Christian Youth Camps Incorporated o/a Camp Maskepetoon 2021-2022 Board of Directors

**Leanna Andrews
Beverly Baldrey
Samantha Berg
Marissa Cutknife
Stephanie Dean
James Guindon
Kevin McBean
Marlene McBean
Heather McLeod
Deanna Marler
Kenneth Sage
Ben Severson
Shellie Severson
Tyson Taylor
Laura Webster**

This is based on the Annual General Meeting of November 25, 2021 Minutes, the 2021 board member approval form, contact list provided, and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.

b) **Jellinek Society**

**...pursuant to the Incorporated Ministries Policy of The United Church of Canada
approve the Jellinek Society 2021-2022 Board of Directors**

**Greg Babiuk
Jennifer Bowser
Mike Brennan
Chantel Chinni
Ralph Friederichsen
Tom Hunter
Ross Izzard
Hugh MacGregor
Rick Schmidt**

This is based on the draft Annual General Meeting Minutes of June 15, 2021, the 2021 board member approval form, contact list provided and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.

**Communications &
Justice**

Julie Graham reported

There is a tri-region Anti-Racism book study beginning in June. Paul Walfall is leading it with Julie. They are looking for a couple of people from congregations, communities of faith, camps or incorporated ministries to participate.

The following information is in the newsletter:

Anti-racism action planning for communities of faith, June 8, 15, 22, and 29, 6:30-8:00PM Mountain Daylight. Northern Spirit, Living Skies, and Prairie to Pine Regional Councils invite one lay member and one ministry personnel from up to 24 communities of faith within our bounds to this series. In four weekly sessions, we'll focus on the new book Wait- is this racist? We'll bring this work into the Canadian and United Church context with resource people and a focus on the United Church's Anti Racism Action Plan. Please see the registration form for more details. Questions, including setting up your mini team? Please contact staff support Julie Graham and she can contact the facilitation team: jgraham@united-church.ca

Nominations
Anti-racism committee

**It was agreed by consensus:
That Northern Spirit Regional Council Executive appoint Wilson McLennan and Paul Walfall to the Anti-Racism task group.**

That group now has three members.

Regional Council
Executive

**It was agreed by consensus:
That Northern Spirit Regional Council Executive appoint Gord Waldie as a member-at-large and Peter Chynoweth for a second term to the Executive.**

Nominations
Committee

**It was agreed by consensus:
That Northern Spirit Regional Council establish a Nominations Committee to be a standing committee of the Regional Council. That the Chair of Nominations being a member of large of the Executive. That the committee have a minimum of three members and up to five members with staff support.**

2022 Regional Council Meeting

**It was agreed by consensus:
That Northern Spirit would hold its Regional Council meeting October 14&15th Friday evening & Saturday.**

Leslie Penny will chair the meeting. We need to confirm that Deborah Hoekstrah will chair the planning committee. Sharon Adams is also onn the committee

June 5th at Spirit of Hope. One ordination

General Council 44 Report

The meetings are ongoing, they have added a couple of learning sessions, discussion sessions will take place at the end of June.

There is an information session on May 11th for learning more about the Indigenous church proposals lead by the National Indigenous Council.

Closing

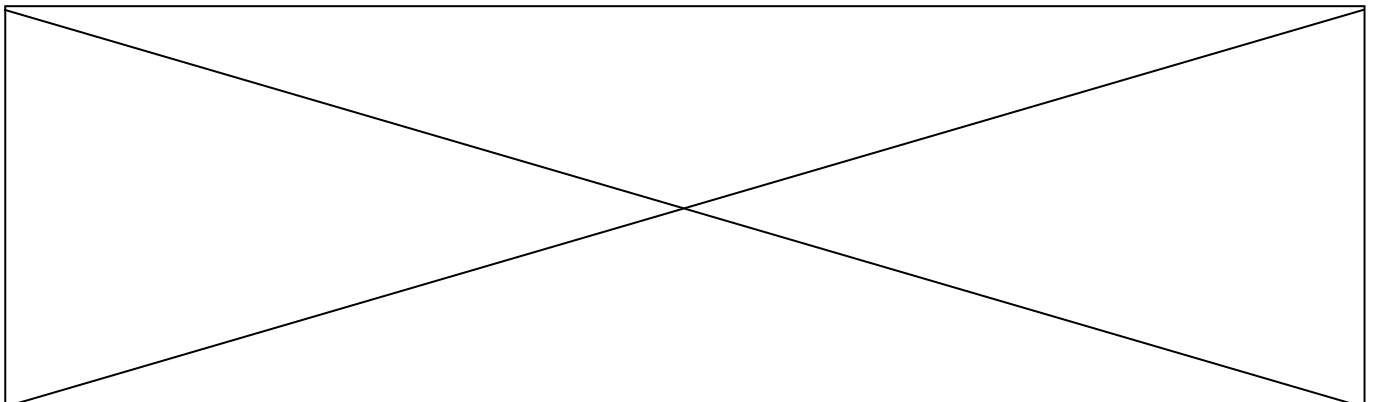
Gord led us in prayer to close the meeting. This was Marylin Carroll's last meeting, we thanked her for her time and wisdom on the Transition team and the Executive over the last 4 years.

Adjournment

Gord Waldie adjourned the meeting at 12:05 PM (MDT).


Gord Waldie, Chairperson


Shannon McCarthy, Executive Minister



2022 Northern Spirit Regional Council	2019 Actual	2020 Actual	2021 Actual *not final	2022 Budget	March 31 2022	
Governance Revenue						
Governance and Shared Services (from	\$ 325,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ 81,250	
Shared Staff Grant Governance	\$ 67,000	\$ 67,000	\$ 76,375	\$ 67,000	\$ 20,350	additional salary grant
Annual Meeting Meal Fee	\$ 27,538	\$ -	\$ -	\$ -	\$ -	
Misc	\$ 4,836	\$ 16,126	\$ 642	\$ 4,000	\$ 4,128	
	\$ 424,374	\$ 408,126	\$ 402,017	\$ 396,000	\$ 105,728	
Governance: Office and Staffing Expenses						
Office Expenses:						
Office Rent (Kirk Centre)	\$ 37,800	\$ 38,272	\$ 38,748	\$ 38,748	\$ 9,686	
Office Costs (supplies, phone, wifi, et	\$ 13,427	\$ 13,489	\$ 12,278	\$ 13,500	\$ 760	
Shared Service GC	\$ 11,045	\$ 11,619	\$ 9,719	\$ 11,500	\$ 2,691	
Website	\$ 4,441	\$ 1,056	\$ 1,005	\$ 1,005	\$ 946	
Audit/Prof Services	\$ -	\$ 5,433	\$ 6,169	\$ 6,200	\$ -	
Discretionary fund	\$ 2,232	\$ -	\$ -	\$ 5,000	\$ -	
Shared Staff Costs						
Shared EM, Asst and Finance staff	\$ 84,499	\$ 85,972	\$ 88,761	\$ 92,000	\$ 25,155	gc salary decision
Shared Staff Office Costs (office spac	\$ 10,418	\$ 10,232	\$ 11,483	\$ 3,500	\$ 207	
Shared Staff Travel Costs	\$ 6,213	\$ 1,118	\$ 1,209	\$ 7,000	\$ 191	
Staffing						
Regional Staff - Governance	\$ 137,315	\$ 140,040	\$ 144,144	\$ 147,143	\$ 37,586	
All Staff Con-Ed	\$ 2,467	\$ 1,706	\$ 313	\$ 3,500	\$ -	
All Staff Training Event	\$ -	\$ -	\$ -	\$ 2,000	\$ -	
Staff Travel/meals	\$ 4,597	\$ 367	\$ 378	\$ 4,000	\$ -	
Governance: Committee and Structure						
Annual meeting	\$ 59,874	\$ 619	\$ 1,424	\$ 10,000	\$ -	
Governance Committee costs*	\$ 12,478	\$ 6,867	\$ 1,829	\$ 12,000	\$ 397	
TOTAL GOVERNANCE	\$ 386,806	\$ 316,790	\$ 317,460	\$ 357,096	\$ 77,619	
Remainder of Governance Total	\$ 37,568	\$ 91,336	\$ 84,557	\$ 38,904	\$ 28,109	
Mission & Ministry (Mission & Service I	\$ 289,000	\$ 289,000	\$ 240,000	\$ 239,000	\$ 59,273	
Other M & M Income	\$ 12,030	\$ 3,503	\$ 387		\$ 100	
	\$ 301,030	\$ 292,503	\$ 240,387	\$ 239,000	\$ 59,373	
Mission and Ministry Costs for Region 2						
Staffing						
Salaries and benefits	\$ 71,755	\$ 109,219	\$ 113,157	\$ 116,252	\$ 29,773	
Mission & Ministry						
Mission Support grants	\$ 150,300	\$ 139,000	\$ 138,750	\$ 150,000	\$ 29,500	
Clusters & Events, other grants	\$ 24,122	\$ 30,260	\$ 7,266	\$ 20,000	\$ 11,515	
Mission & Ministry Committee Costs	\$ 166	\$ 205	\$ 203	\$ 5,000	\$ -	
	\$ 246,343	\$ 278,684	\$ 259,376	\$ 291,252	\$ 70,788	
Remainder of Mission & Ministry Total	\$ 54,687	\$ 13,819	\$ (18,989)	\$ (52,252)	\$ (11,415)	
* 2020 Includes \$20000 grant for Kirk UC Centre						
Restricted/Designated Funds						
Revenue			\$ 200,715		\$ 3,611	
Expenses			\$ 25,086		\$ 13,600	
			\$ 175,629		\$ (9,989)	
Combined Surplus (Deficit)			\$ 241,197	\$ (13,348)	\$ 6,705	

NORTHERN SPIRIT REGIONAL COUNCIL
Statement of Financial Position

As at December 31

					2021	2020
	<u>Externally Restricted Funds</u>					
	Operating Fund	Ann Mazur Fund	Other Externally Restricted	Internally Restricted	Total	Total
Assets						
Current Assets						
Cash	\$ 139,183	\$ -	\$ 35,149	\$ -	\$ 174,332	\$ 155,923
Short-term investments (Note 2)	767,968	152,325	16,757	-	937,050	835,000
Accounts receivable (Note 3)	1,856	-	-	-	1,856	4,630
Accrued interest	3,565	-	-	-	3,565	8,908
Interfund accounts	(675,595)	16,517	185,310	473,768	-	-
	236,977	168,842	237,216	473,768	1,116,803	1,004,461
Long-term investments (Note 2)	-	-	135,338	-	135,338	-
Loans receivable (Note 4)	32,576	17,000	-	-	49,576	62,042
	\$ 269,553	\$ 185,842	\$ 372,554	\$ 473,768	\$ 1,301,717	\$ 1,066,503
Liabilities and Net Assets						
Current Liabilities						
Accounts payable and accrued liabilities	\$ 9,715	\$ -	\$ -	\$ -	\$ 9,715	\$ 9,437
Due to related parties (Note 5)	1,495	-	-	-	1,495	7,759
	11,210	-	-	-	11,210	17,196
Net assets (Page 17)	258,343	185,842	372,554	473,768	1,290,507	1,049,307
	\$ 269,553	\$ 185,842	\$ 372,554	\$ 473,768	\$ 1,301,717	\$ 1,066,503

Approved by the Regional Council Executive:

_____ Executive Minister

_____ Treasurer

The accompanying notes are an integral part of these financial statements.