

**Northern Spirit Executive Minutes
April 13, 2022 via Zoom**

Present	Gord Waldie (Chair), Helen Reed (Chair-Elect), Donna Kline (Treasurer), Mary Annan, Marilyn Carroll, Peter Chynoweth, Margaret-Anne Hall, Alistair MacKay, Leslie Penny. A quorum was present.
Corresponding Members	There were no corresponding members in attendance.
Regrets	There were no regrets.
Staff Present	Shannon McCarthy (Executive Minister), Earl Reaburn (Pastoral Relations Minister), Heather Dootoff (Finance Administrator), Kathy Jackson (Office Administrator), Jamie Mckay (Executive Assistant & Recording Secretary).
Call to Order	Gord Waldie opened the meeting at 9:30 AM (MDT).
Opening Worship and Check-in	Gord Waldie gave a reflection and led a prayer.
Agenda Review	We reviewed the agenda.
048 – 2021/2022	It was agreed by consensus: That Northern Spirit Regional Council Executive accepts the agenda, as distributed.
Correspondence	
Approval of Minutes	We reviewed the minutes from January 19, 2022 and February 9, 2022.
049 – 2021/2022	It was agreed by consensus: That Northern Spirit Regional Council Executive accepts the minutes of January 19, 2022 and February 9, 2022, as corrected.
FINANCE	A Financial Administrator Report for April 2022 was submitted for information. Heather Dootoff is still waiting to receive statements from General Council.
<i>Barrhead United distribution of funds</i>	We discussed how to distribute the funds received by the regional council from the sale of Barrhead United Church.
050 – 2021/2022	It was agreed by consensus: That Northern Spirit Regional Council Executive agrees to equally distribute funds received from the sale of Barrhead United Church to the Legacy Fund, New Ministry Development Fund, and Mission and Service.

GUALP Application	<p>Erik Mathiesen joined the meeting.</p> <p>The executive had a long discussion about a funding proposal from Garneau United Assisted Living Place (Appendix A).</p>
051 – 2021/2022	<p>It was agreed by consensus: That Northern Spirit Regional Council Executive endorses the Covid bridge loan for \$1,085,000 to be issued by General Council to GUALP subject to the following terms as required by the national church:</p> <ol style="list-style-type: none">1. Loan to fully repaid by December 1, 2024.2. 5% per annum simple interest.3. No interim payments required.4. \$50,000 fee payable if loan not repaid by December 1, 2024. <p>Erik Mathiesen left the meeting.</p>
PASTORAL RELATIONS	<p>Earl Reaburn reported.</p>
Pastoral Relations Commission	<p>The Pastoral Relations Commission is processing retirement requests and reappointments for new pastoral year.</p>
Lay Leadership Support Committee	<p>The Lay Leadership Support Committee had a good discussion with Brenda Simon from the nominations committee. The Lay Leadership Support Committee has a different approach to nominations in that they do not fill positions within the governance structure. Their approach is how to engage people in being involved in the church and how the committee can offer direction.</p>
Ministry Personnel Support Committee	<p>The Ministry Personnel Support Committee raised the question of what kind of representation does the regional council want at events around the regional council.</p>
Communities of Faith Support Committee	<p>The Communities of Faith Support Committee has received results from the Ministry Viability Assessments with more still being sent in.</p>
<i>Grizzly Trail PC</i>	<p>We need to clarify a request from Grizzly Trail about approving their governance structure, a name change, and possible disbanding. We will bring this to a future meeting.</p>
REPORTS	
Executive Minister's Report	<p>Shannon McCarthy reported.</p>
<i>Celebration of Ministry</i>	<p>A Celebration of Ministry is planned for June 5, 2022. Part of the service will include the installation of the new executive chairperson.</p>

Executive face-to-face We are looking forward to the time when we will be able to hold an in-person executive meeting. We could use that time to do visioning work around the anti-racist church proposal.

Job descriptions Shannon is reviewing job descriptions and is updating for consistency and current need.

Incorporated Ministries

052 – 2021/2022

**It was agreed by consensus:
That Northern Spirit Regional Council Executive takes the following action(s):**

a) Christian Youth Camps Incorporated o/a Camp Maskepetoon

...pursuant to the Incorporated Ministries Policy of The United Church of Canada approve the Christian Youth Camps Incorporated o/a Camp Maskepetoon 2020-2021 Board of Directors:

- Beverly Baldrey
- Allison Barnes
- James Guindon
- Kevin McBean
- Marlene McBean
- Heather McLeod
- Deanna Marler
- Gary Miller
- Ben Severson
- Shellie Severson
- Tyson Taylor
- Laura Webster

This is based on the Annual General Meeting of November 26, 2020 Minutes, the 2020 board member approval form, contact list provided, and receipt of other required documentation per The United Church of Canada Incorporated Ministries Policy.

Nominations

Marilyn Carroll reported.

Marilyn asked for clarification around the role of nominations to find people to fill positions on the executive and committees. Nominations suggests a review of the chair and regional meeting convenor positions and to consider combining them.

053 – 2021/2022

**It was agreed by consensus:
That Northern Spirit Regional Council Executive appoints ANNA CONSTANTINE to the Ministry Personnel Support Committee, effective immediately.**

- Next Meeting** The Executive agreed to meet on the second Wednesday of each month from 9:30 AM – 12:00 PM via Zoom with the next regular meeting date:
- May 11, 2022
- Closing Prayer** Gord Waldie led us in a closing prayer.
- Adjournment** Gord Waldie adjourned the meeting at 12:05 PM (MDT).



Gord Waldie, Chairperson



Shannon McCarthy, Executive Minister