

Northern Spirit Regional Council
Pastoral Relations Emergency Trust Fund Terms of Reference

Establishment of the Fund

The Northern Spirit Regional Council Executive, at their meeting, April 10-11, 2019, established a Pastoral Relations Emergency Trust Fund in the amount of \$10,000.

Purpose of the Fund

It is difficult to predict in advance when and where emergency funding is needed. The Pastoral Relations Emergency Trust Fund was established to assist with costs that cannot be predicted to support Ministry Personnel and Communities of Faith experiencing emergencies.

The General Council of the United Church of Canada has a Financial Assistance Committee which administers a number of funds, including the **Personnel Emergency Fund**, **Compassionate Assistance Fund**, and the **Support and Advocacy Fund**. Each of these funds has specific purposes and processes laid out in their Terms of References.

Terms of Reference for the use of the Fund

Access to the Pastoral Relations Emergency Trust Fund is made by contacting the Regional Pastoral Relations Minister. Sufficient information must be provided to confirm the financial need and the nature of the emergency.

The Pastoral Relations Minister is authorized to approve requests up to \$2,000.

Requests in excess of \$2,000 must be approved by the Pastoral Relations Commission.

Funds can be approved either as a grant or a loan, or a combination of both.

The Pastoral Relations Emergency Trust Fund balance must be at least \$4,000 at all times, and be topped up to \$10,000 at the start of each year.